



**NEW JERSEY SCHOOLS BOARDS ASSOCIATION INSURANCE GROUP**

**450 VETERANS DRIVE**

**BURLINGTON, NJ 08016**

**PHONE: 1-609-386-6060 FAX 1-609-386-8877**

PROPERTY CHANGE REQUEST FORM

Add the following: **(Please check below)** Effective Date: \_\_\_\_\_

Building \_\_\_\_\_ Contents \_\_\_\_\_ \*Fiber Optic Lines \_\_\_\_\_ \*\*Solar Panels \_\_\_\_\_

Provide complete and exact address of location: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*Fiber Optic Lines are Subject to a \$10,000 Deductible. When providing the value to be insured with respect to Fiber Optics, please be sure to include the total value for all of the lines that you are responsible for.**

Building Value: \_\_\_\_\_ Contents Value: \_\_\_\_\_

\*\* If you are adding Solar Panels do you require Loss of Business Income Coverage? If so please provide the Value to be Insured: \_\_\_\_\_

Is the Location LEASED or OWNED? **(Please circle one)**. If leased please complete the supplemental Form attached.

**ADDITIONAL INFORMATION REQUIRED:**

Square Footage \_\_\_\_\_ Year Built \_\_\_\_\_ Construction Type \_\_\_\_\_

Number of Stories \_\_\_\_\_ Flood Zone \_\_\_\_\_ Construction Quality \_\_\_\_\_

Exterior Wall Construction \_\_\_\_\_ Wind Resistant Windows \_\_\_\_\_

Intrusion Alarm (central/local) \_\_\_\_\_ Fire Alarm \_\_\_\_\_

Roof Covering \_\_\_\_\_ Roof Framing Type \_\_\_\_\_

Roof Anchor \_\_\_\_\_ Roof Geometry \_\_\_\_\_